

ST. ANDREWS HEIGHTS COMMUNITY ASSOCIATION
2504 13 Ave. N.W., Calgary, AB. T2N 1L8



Board Meeting Minutes November 27 2017
Meeting held at the SAHCA Hall

Present: Jacques Gendron, Lea Meadows, Brenda Jay, David Cary, Michael Fuchs, Adev Ahluwalia, Kevin Noakes, Liz Murray, Ken Zdunich

Meeting called to order 190e. Quorum achieved.

NOTE: Quorum consists of four elected members of the Board.

As the BF listing was not addressed at the last meeting, it was taken care of first this evening.

Bring Forward Items and Reminders

- Standing Rules review to be completed before next AGM (all Board)
- Codes of Ethics/Directors' Responsibilities (Jacques)

Business arising from Previous Meetings

- Rental Coordinator Job Description to be forwarded to Lea (Jacques)
- ~~VP Communication Role description to be updated to include Social Media coordinator and forwarded to Lea (Jacques/David) completed~~
- Hall Assessed value (Michael for Ken)
 - Appointment for the Appraisal is scheduled for December
- Monthly Reports Template & Monthly Meeting procedures (Jacques)
- Introduction of SAHCA to new Community Policing Officer (Jacques)
 - Jacques has left 2 messages for the liaison officer and has not received a call back.
ACTION: Jacques will escalate the request to either the officer's commanding officer or the City Councillor's office
- ~~Motion sensor switches for bathrooms (Michael) completed~~
- ~~Is SA Place retaining wall outside approved DP (Adev) no problems~~
- Mutual membership privileges with Parkdale? (Kevin)
 - This is on hold. Parkdale has lost their Sports and Soccer coordinator(s).
- ~~Ward 7 candidate forum in SAH (Jacques)~~
- Wikipedia SAH page edited (David)
- Membership Fees research (Gwen via Jacques)
- ~~Meet the Funders Workshop (Michael) Did not attend~~
- Conversation Café (Brenda, Jacques, David, Adev)
 - Brenda provided background information. David, Jacques and Adev met to discuss possible format. Will be publicised in December newsletter and they are looking to organise the first café for late January-early February 2018.
- Information in monthly financial reports to the Board (Adev)
 - Discussed. Agreed that annual financial data comparison (not monthly) is valuable and we will continue to do that.
- Hall rental coordinator having advised standing renters of new parking requirements (Jacques)

New items arising over the summer:

- Clarifying when Board members acting in 'private' or 'CA' capacity (all) (February meeting)



New items arising since the previous meeting:

- Fence repair (Kevin) addressed in this month's Sports' report.
- Historical information for Website (Ken & Lea)
 - Discussed.
 - ACTION: All Board members to work on creating a body of information that provides successors to their positions with guidance on how the role is enacted. All Board members will also develop a listing of the kinds of historical information they hold that would be useful to the Community and could be put on the website. As an example, the history of the bluff and the fact that it is *not* part of St. Andrews Heights and parking on the side of the street closest to the bluff falls under Parks jurisdiction. Similarly, the 'play ground' beside the school is City reserve land. The parking around the playground is not under the control of St. Andrews Heights nor the school.
 - ACTION: Brenda Jay will forward a copy of the site plan for SAHCA to Lea Meadows
- Guest (did not attend).

Neighbourhood Partnership Coordinator

Brenda Jay

Discussed the City's assessment of SAHCA Financial Rating "Good." "Good is as good as it gets.

ACTION:

Lea to have the City's letter regarding our financial rating uploaded to the Website.

Non-residential Planning

Liz Murray

Please see included report

Residential Planning

Adev Ahluwalia

Please see included report

Sports

Kevin Fuchs

In addition to the included report:

The Board discussed the nets and ice options.

ACTION:

Kevin to invite Nik Rasula to the January Board meeting to discuss "ice."

The Board discussed the latest fence damage.

ACTION:

Kevin will put "caution" tape across the downed fence to discourage people from walking on it.

Facilities:

Michael Fuchs

Will need to find a new supplier for toilet paper and paper towel.

Security cameras outstanding.

ACTION: Lea to ask Jeremy Mortis to contact Michael to see if he can help with the installation.



Treasurer

Ken Zdunich

Please see included report

Communication

David Cary

In addition to included report:

Bon Ton Meat Market is offering the prize for December newsletter's "find the cookies and milk" contest.

President:

Jacques Gendron

Please see included report

Other Business:

Upcoming absences: Jacques will be away for the 2018 January Board meeting.

Minutes:

Lea Meadows

Motion: To approve the minutes of the 2017 October 23rd

Moved: Jacques Gendron

Seconded: David Cary

Passed

ACTION:

Lea to publish the minutes and forward links to the SAH webmaster for the website.

2040 the meeting was adjourned.

Next meeting: 2018 January 22 at 1900 at the Hall

Links:

Links to the relevant reports

1. [Non-residential Planning](#)
2. [Residential Planning](#)
3. [Sports](#)
4. [Treasurer](#)
5. [Communication](#)
6. [President](#)