

# **ST ANDREWS HEIGHTS COMMUNITY ASSOCIATION**

**2504 13 Ave. N.W., Calgary, AB. T2N 1L8**



## **Board Meeting Minutes – October 23, 2017**

Meeting held at the SAHCA Hall.

Present: Jacques Gendron, Liz Murray, Ken Zdunich, David Cary, Michael Fuchs, Adev Ahluwalia, Kevin Noakes

Regrets: Lea Meadows, Brenda Jay

**Meeting called to order** 1905. Quorum achieved.

NOTE: Quorum consists of four elected members of the Board.

### **Minutes:**

Jacques Gendron

Motion: To approve the minutes of the 2017 September 25 meeting

Moved: Jacques Gendron

Seconded: Liz Murray

Passed

### **ACTION:**

Lea to publish the minutes and forward links to the SAH webmaster for the website.

## **Non-Residential Planning**

Liz Murray

In addition to the included report:

- Liz added that the province had just recently approved a new power plant at the Foothills Hospital. This is in addition to the current installation of two turbines which is causing considerable disruption for residents of Parkdale. No timetable for the new power plant project was provided.
- Liz also added that the response the community received to its feedback on design issue for the new Calgary Cancer Centre was not satisfactory. A meeting will be held November 1, 2017, after the regular SSPG meeting to try and resolve the community's concerns. It is expected representatives from AHS, the Cancer Centre Project, City Planning and Councillor Farrell's office will attend.
- Liz advised the Chief Crowfoot/Maria Montessori School re-zoning application will be heard by the Calgary Planning Commission on Tuesday October 24, 2017. The re-zoning is required in order to allow Maria Montessori to operate a pre-school program for children 5 years of age or younger.
- Finally, FCC will be holding a Community Planning Exchange (CPE): Change in Calgary event to "Learn about Laneway Housing, Heritage Overlays, and Age-Friendly Planning." The event takes place Saturday, November 4, 2017 from 9:00am – 12:00pm at the Crescent Heights Community Association. Registration is free ([calgarycommunities.com/events](http://calgarycommunities.com/events)).

## **Residential Planning**

Adev Ahluwalia

In addition to the included report:

- Adev elaborated on discussions he has had with a builder – Westbridge Homes – who has purchased a home at 2949 Toronto Crescent. Apparently, the lot is 80 ft. wide and could legally be subdivided into two R 1 lots. No application has been submitted yet.

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- Jacques asked if Adev knew the builder and if the builder would be willing to share their plans for the re-development of the two lots. Adev does not know the builder well, but given the builder contacted him about the proposed re-zoning, Adev feels the builder would be willing to review the development plans with the Community.

## Sports

Kevin Noakes

In addition to the included report:

- Kevin is finalizing the arrangements for the repair of the south wall of the tennis courts. Aviva's preferred contractor has quoted \$4,300 for the repair. Tomko has quoted \$2,700 plus GST. Aviva has offered a cash insurance settlement of \$3,060.

Kevin proposed the following motion:

*To have Tomko confirm that their quote includes fence repair and electrical connection repair, and is firm, with that assurance, the Board approves Kevin to ask Aviva for a payout of \$3,060, and approves Kevin engaging Tomko to complete the repairs.*

Seconded by Ken.

Unanimously approved.

- Ken has advised our insurance broker Toole Peet of the damage to the west fence of the tennis courts and Kevin will be following the same procedure in obtaining quotes from Aviva's preferred contractor as well as Tomko for the repair of the west fence. More details will be provided as they become available.

## Facilities

Michael Fuchs

No formal report submitted.

- Nothing major to report this month, except on-going minor maintenance issues.
- Automatic light sensors have been installed in both washrooms.
- Michael has an appointment later this month with Toole Peet to initiate an assessment of the Hall's value for property insurance purposes.

## Communication

David Cary

In addition to the included report:

- David advised that this month's advertising revenues have decreased as a result of ads not being placed by municipal election candidates, and no new advertisers having been secured for the month.
- The updated role description for VP Communication, incorporating the new role of Social Media Coordinator, was submitted.
- David, Adev and Jacques will meet on November 14 to review the Conversation Café material provided by Brenda Jay and determine what direction we would like this event to take.
- Ellen Nielsen, our Social Media Coordinator, has taken on the responsibility of organizing and hosting the Halloween Party to be held October 31 at the Hall.

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## **Treasurer**

Ken Zdunich

In addition to the included report:

- Ken reviewed in detail the audit recommendations we received from our FCC auditor, Nancy Murdoch. Ken has drafted a response to all of her comments requiring a response from the Community.

Ken proposed the following motion arising from reading of the Auditor's letter to management of June 7, 2017:

*Motion: The Officers of St Andrews Heights Community Association (SAHCA) confirm:*

- 1. The Auditor's letter to management, dated June 7, 2017, has been read and discussed.*
- 2. The marked-up version of the letter accurately captures the response of the Board of Directors (Officers).*

Seconded: Liz Murray

Unanimously approved.

- Ken also addressed the topic of communicating with various agencies and stakeholders – such as our Councillor's Office, City Planning, various city liaison roles and so on – as individual residents and as members of the SAHCA Executive. Ken suggested we should all be clear upfront in our communications that we are raising a matter either as an individual resident or as a member of the CA. This would ensure there is no confusion on the part of the agency that they are dealing with an individual request or a formal request from the CA regarding a particular issue.
- Liz suggested she generally does that in her communications and Jacques pointed out that any correspondence between a SAHCA Executive member and a government agency becomes a matter of public record and that all related documentation has to be forwarded to the CA Secretary, Lea Meadows, for her files on all Official Correspondence.
- A lively discussion ensued but as no consensus was reached, the matter will undoubtedly generate further discussion at the next meeting.

## **President**

Jacques Gendron

There was nothing to add further to the included report.

## **Business arising from Previous Meetings**

As the meeting had now extended well past 9:00 pm, Jacques suggested we defer a review of the Bring Forward and Business Arising topics to the next meeting.

Jacques proposed a motion to adjourn the meeting at 9:20 pm.

Seconded: Liz Murray

Motion unanimously approved.

**Next meeting: November 27 at 1900 at the Hall.**

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## *Links:*

Links to the relevant reports

1. [Nonresidential Planning](#)
2. [Residential Planning](#)
3. [Sports](#)
4. [Treasurer](#)
5. [President](#)