

# **ST. ANDREWS HEIGHTS COMMUNITY ASSOCIATION**



**2504 13 Ave. N.W., Calgary, AB. T2N 1L8**

Board Meeting Minutes April 27 2015 including Reports  
**Meeting held at the SAHCA Community Centre**

Present: , Liz Murray, Kevin Noakes, Ken Zdunich, Julia Stadnyk ,Michael Fuchs, Brenda Annala, Sylvia Siemens, Meredith Simon

Regrets: Jacques Gendron, Lea Meadows

**Meeting called to order** 1900. Quorum achieved.

NOTE: Quorum consists of four elected members of the Board.

Minutes were approved (Liz, Ken).

ACTION: Lea will update March minutes to include all reports.

## **Neighbourhood Partnership Coordinator**

Brenda Annala

In addition to the attached report, Brenda reminded us we need to review the community business plan at the August meeting. Neighbour day is June 20<sup>th</sup> – see note below.

Brenda encouraged attendance at the Board Basics for Non-Profits Leadership workshop May 30<sup>th</sup>.

ACTION: Brenda will provide the food for the Community AGM on June 22<sup>nd</sup>.

## **Newsletter**

Sylvia Siemens

Sylvia has received some comments back on the community documents she circulated last month. They incorrectly identified comments by Ken and Jacques so she will correct that and re-circulate them. They will be discussed next month and at least 3 by-law changes will be put forward at the AGM. More details will be provided next month.

Sylvia was contacted by Karen Durbeniuk indicating she has the community archives and what should she do with the items. The board felt it was best they stay with Karen rather than in the hall where they may be misplaced or accidentally discarded.

Sylvia asked about the community clean-up so she could put a date in the newsletter. The group decided it would be Sunday May 10<sup>th</sup> at 10 am (meet at the corner of Kingston St and Toronto Cres.). Rain-out date is May 17<sup>th</sup>.

ACTION: Sylvia to update comments on community documents and re-circulate.

Sylvia to follow up with Karen asking that she keep the archive items at her house and to include instructions with the items that they be turned over to the community should something happen to Karen.

Liz to get garbage bags for community clean-up.

BRING FORWARD: The policy item will be on the May 2015 agenda for the SAH Board.

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## **Hall Related Matters**

Meredith Simon

A new hall coordinator has not been found yet – Pia Blum had said at one time she may be willing to take over the position again. Allan and Meredith are done at the end of the year. Keyless entry was discussed with Michael and he indicated that he is still unable to find anyone willing to take on this job because it's small. Liz indicated she has some contacts that may know someone who could do this.

**ACTION:** Liz to follow up with contacts to see if they know someone who can install a keyless entry system.

## **Facilities**

Michael Fuchs

Michael had nothing to report other than the action item below.

**ACTION:** Michael will get a ramp for the shed to make putting the nets in easier.

## **Sports**

Kevin Noakes

In addition to his report, Kevin noted that he attended the Planning for Neighbourhood Engagement seminar on March 28<sup>th</sup>. He passed on the electronic resource stick to Liz.

## **Treasurer's Report**

Ken Zdunich

In addition to his report, Ken noted that there was a GIC for \$47,000 coming up for renewal and suggests we should hold some of that back for projects. The FCC has all of the items for the audit and Ken indicated he needed the statements for early June. The annual return required by the province was filed on March 31 by Ken.

## **VP Planning Residential**

Julia Stadnyk

Julia discussed the application for 2816 12<sup>th</sup> Ave which had request a relaxation for an attached rear garage off of the back lane. Liz and Julia met with several of the neighbours and filed a letter with the City that did not support the request by the applicant. Julia also discussed the community business cards. She will talk to Jeff about additional position specific email addresses that can be forwarded to personal email addresses.

**ACTION:** Julia to follow up with Jeff about community email addresses.

## **VP Non- Residential**

Liz Murray

In addition to the included report Liz picked the community clean-up date for Sunday May 10<sup>th</sup>. She also noted the community flag is in pretty poor shape and will follow up with Jeff on getting it replaced.

## **President's Report**

Liz Murray

In Jacques' absence, Liz will complete the president's report for the newsletter.

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**Miscellaneous**

none

Meeting adjourned at 2010 – motion by Liz and Michael.  
NEXT MEETING: May 23<sup>rd</sup> at the Hall.

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## St Andrews Heights Community Association Neighbourhood Partnership Coordinator Board Report

February 2015

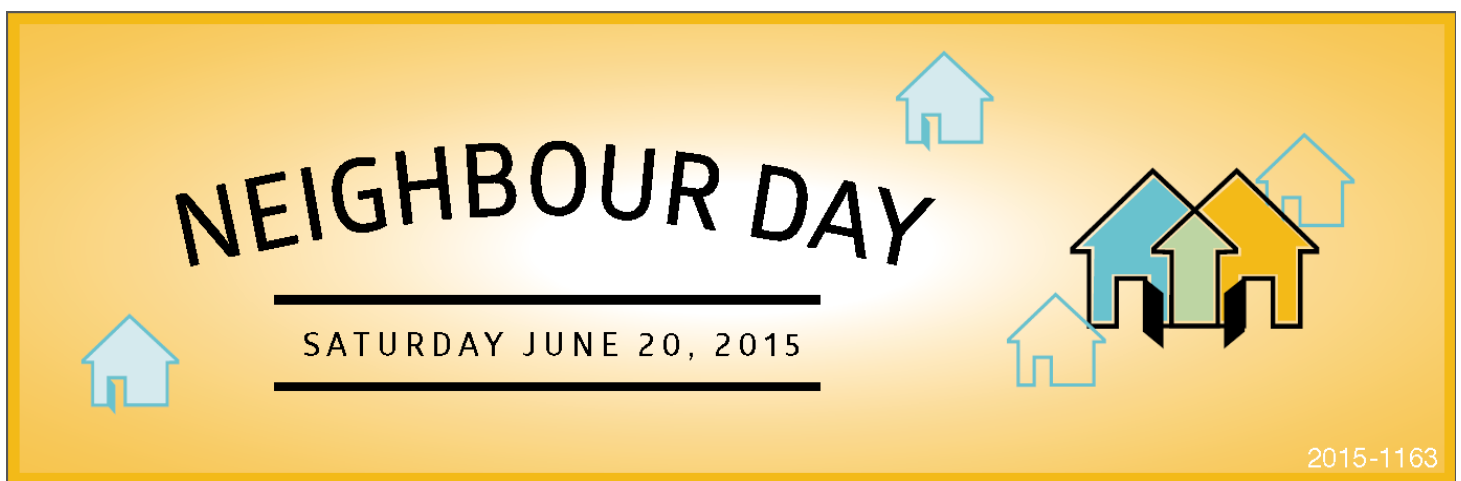
<b>Contact Information:</b> Brenda Annala, Neighbourhood Partnership Coordinator, Community & Neighbourhood Services T403-476-7152   C403-620-0651   F403-476-7141   <b>Email:</b> brenda.annala@calgary.ca Mailing Address: The City of Calgary   Mail code: # 94 P.O. Box 2100, Station M, Calgary, AB Canada T2P 2M5	
<b>NPC Requests</b> (ex., Board motions, LOC requirements, etc.)	
<b>AGM</b>	<b>Just a reminder of the date please.</b>
<b>Bylaws and Business Plan review</b>	<b>August</b>
<b>NPC Supported Items</b> (ex., Programming, Resources, Best Practices, etc.)	
<b>Board Leadership Calgary</b> is pleased to announce <b>Board Basics for Non-Profits: Learning Event 2015</b> registration will open at noon on <b>April 15, 2015!</b>	
<b>Dates to Remember</b> (ex., Workshops, Grant deadlines, etc.)	
<b>Did You Know...?</b> (ex., City-wide Events & External Opportunities, etc.)	
<b>Help make our parks #1 by picking up #2!</b> Let's face it, poop happens! Dog poop, that is. And with over 120,000 dogs in the city, the amount of pet waste in our parks can quickly add up if owners aren't picking up after their pooches.  Picking up your dog's waste is not just about responsible pet ownership - it's about keeping our parks and off-leash areas safe. Did you know that dog waste often contains parasites, E. Coli and other bacteria, all of which can cause serious illness in humans? Unfortunately, dog waste doesn't wash away or disappear, so the risk of spreading its harmful effects can linger for years!  Thankfully, there is a simple solution. Always carry pet waste baggies with you when you walk your dog, and pick up and dispose of your pet's waste as soon as possible.  To learn more about the importance of picking up and disposing of your pet's waste, check out our Pick Up Pooch's Poo Yourself (P.U.P.P.Y.) program at <a href="http://calgary.ca/parks">calgary.ca/parks</a> .	
<b>How NPC can assist your community association/social recreation group:</b>	
<b>Engagement</b>	Engagement Needs, Engagement Plans, "Telling the Story", Raise Awareness, Connect with Residents, Reporting and Evaluation Actions

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<b>Organizational Development</b>	Board Governance Practices, Strategic/Business Plan Development, Bylaw Review, Risk Management Practices, Operational Policy and Procedures, Committee Structure, Human Resources, Marketing, Promotions and Communication, Programming
<b>Connecting City Resources</b>	Land Needs, Programming Needs, City Information
<b>Financial Management</b>	Financial Best Practices, Annual Financial Statements and Reviews, Grant and Funding Resources
<b>License of Occupation(LOC/Lease</b>	Initiating LOC/Lease, Land Stewardship, Administration of LOC/Lease, Third Party Agreements, Letter of Understanding, Exiting LOC/Lease
<b>Facility Maintenance &amp; Capital Construction</b>	Capital Construction Projects, Policy and Process, Lifecycle Management of Facilities and Amenities
<b>Connecting City Resources</b>	Navigation and Alignment of City Services, Leverage City Resources to Support Communities, Connections to Other City Business Units and Departments



**April 2015**

On April 27, 2015, Mayor Nenshi declared the third Saturday in June “Neighbour Day”.

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Neighbour Day is a newly established annual celebration of community spirit, and will take place this year on **June 20, 2015**. Neighbour Day was established last June to recognize and celebrate the great community strength and cooperation exhibited during the flood in 2013.

It's time to come together again. Make **Saturday, June 20** the day you host a block party, a picnic at your local park or even introduce yourself to a neighbour and lend a helping hand.

The City of Calgary wants to make this as easy as possible by waiving the fee for block party permits, and park venue booking fees, and providing you planning and promotional tools to get started. Please note the deadline for block party permits and green space applications is **May 29, 2015**.

Please consider participating in Neighbour Day this year. Make new friends, have fun, build a stronger neighbourhood.

For more information about Neighbour Day, ideas for events, promotional ideas and information about permits and other logistical considerations visit [Calgary.ca/neighbourday](http://Calgary.ca/neighbourday).



## Board Basics for Non-Profits Learning Event 2015

**Board Leadership Calgary** is pleased to announce **Board Basics for Non-Profits: Learning Event 2015** registration will open at noon on **April 15, 2015!**

- *Would you like to be a more effective non-profit board member?*
- *Do you want to increase your understanding about board responsibilities, governance, and leadership?*
- *Are you interested in improving your board's strategic and operational effectiveness?*
- *Do you want to know more about recommended and best practices for non-profit organizations?*

Join other members of voluntary non-profit organization boards for Calgary's second annual one day board leadership learning event. This event will feature a variety of engaging and informative basic level workshops that will focus on board governance fundamentals and best practices for the voluntary sector and provide helpful resources, new ideas, and networking opportunities.

Date: Saturday, May 30, 2015

Location: University of Calgary, Downtown Campus

Registration: \$75.00 (includes lunch and refreshments)

In 2014 Board Leadership Calgary launched its first event with overwhelming response and a waitlist to get in. We're back in 2015 with a variety of presenters and 18 workshop topics to choose from! Seating is limited in each workshop, so register early to select your topics and avoid disappointment.

This year's topics include governance basics; board recruitment, orientation, training and evaluation; policy development/manuals; liability and risk management; effective meetings; strategic planning; legal compliance; decision making; board/staff relationships; bylaw development and review; and more.

For more information, to register, or to subscribe for updates, go to [www.boardleadershipcalgary.ca](http://www.boardleadershipcalgary.ca)

Questions? Contact: [jennifer.banks-doll@gov.ab.ca](mailto:jennifer.banks-doll@gov.ab.ca)

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Board Leadership Calgary is a learning collaborative that organizes learning opportunities for board members of voluntary non-profit organizations. Organizers for this event are:

- Alberta Culture & Tourism, Community Development Unit
- CommunityWise Resource Centre
- Ethno-Cultural Council of Calgary
- Federation of Calgary Communities
- Sport Calgary

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## **VP Sports Report**

### **Soccer:**

- Soccer season is underway for 29 registered children in Starters and U6 Green Teams.
- Approximately \$1,500 was collected in soccer fees and SAHCA memberships.
- Approximately \$600 has been spent on Field costs and Team Jerseys. Team photo session, team participation medallions and end of season Soccer-fest and BBQ trophies and BBQ costs for approximately \$1000 will come in June.
- The end of soccer season, Soccer-fest and BBQ will be held on Sunday, June 21st.
- Parkdale and Hounsfeld Heights Briar Hill soccer teams are using the St. Andrews Heights soccer fields for practices and games this year. Their player registrations have moderately increased this year while ours had significantly declined.

### **Tennis:**

- Volunteers (Terry & Ron) have put the tennis nets back up and the tennis courts are now open to the public from Monday to Friday from 9 am to 3 pm and for the exclusive use of SAHCA members, who have registered with the tennis coordinator, at all other times.
- I cleared out the leaves and other debris from the inside of the tennis court and surface maintenance is scheduled to be provided by Tomko Sports Systems in May pending an estimate for the service; last year the cost for this was approximately \$800.
- Leaves and other debris outside of the tennis court fence needs to be cleared up as well. A resident tennis player (Daniel) has volunteered to do this.
- A request for solid screening on the lower portion of the two ends of the courts will be followed up with Tomko Sports Systems; pending an estimate for the material and installation.
- Tennis lessons are now being scheduled for May, June, July & August for beginners, intermediate & advanced lessons. Dates, lesson package price details, registration instructions and the downloadable registration form is now available on the St. Andrews Heights web page [http://standrewsheights.ca/sports\\_tennis.html](http://standrewsheights.ca/sports_tennis.html).
- All of the registered tennis court users (from last year and this year) and the people who have shown interest in the tennis lessons were sent an email about the lessons.

Regards,

Kevin



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## **VP Non-Residential**

### **Foothills Medical Centre Area Communities Working Group (ACWG)**

Next meeting will be May 7th. There has been a rumor that the location of the parkade is now in question and alternative locations may be back on the table.

### **Calgary Cancer Project**

Nothing to update.

### **Western Securities - Stadium Shopping Centre**

Nothing to update.

### **West Campus Development**

Nothing to update.

### **Crowchild Trail Corridor Study**

The draft engagement plan was circulated to participants on April 17<sup>th</sup>. Feedback was due April 24<sup>th</sup>. Crowchild Trail is classified as a skeletal roadway in the Calgary Transportation Plan meaning it's a critical transportation corridor. It carries ~106,000 cars per day over the Bow River and has significant congestion problems during rush hour. The goals of the study are to: confirm the amount of space needed (i.e. right-of-way) for the future corridor and update the current corridor plan approved in 1978, identify the short-term and long-term roadway upgrades necessary for moving high volumes of vehicular traffic, look at how best to support other modes of transportation (walking, cycling, public transit) while minimizing impacts to adjacent communities, look at the impacts of a no-build option for Crowchild Trail, and consider ways to minimize community impacts, as well as recognize community planning and redevelopment initiatives. The study is scheduled to be completed by the end of 2016 and will have multiple avenues for community and citizen engagement and comments. St Andrews will be involved in all phases of the study.

### **Brentwood Care Centre – Phase 3 Expansion**

Liz submitted comments to the City planner Ken Melanson ([ken.melanson@calgary.ca](mailto:ken.melanson@calgary.ca)) based on feedback from some members of the CA Executive, our SSASPG member, adjacent neighbours and a frequent visitor to BCC who is not a community member. The community supported the proposed application and asked for steps to be taken to minimize the impacts of items such as roof top mechanical units, light pollution, location and noise arising from waste services, etc. The CA also asked for the 16<sup>th</sup> Ave exits to remain open, signage to better illustrate access to the BCC, features to make the site more pedestrian/bike/transit friendly, etc. This expansion is still awaiting funding before it can begin which will most likely be in 2016.

### **Secondary Suite Information Sessions**

Liz and Ken attended the City hosted information session on April 21 which provided more information on the proposed by-law amendment to allow more secondary suites and backyard suites (above garage). If passed, this will allow secondary suite development in all houses in Ward 7, 8, 9, and 11 without a DP (will be a BP process not allowing community or resident input). The backyard suites will be a DP process allowing for community input and appeals. The Planning Commission has recommended the City approve the by-law change. This goes to council on May 11<sup>th</sup>.

There is still quite a lot of push back from the CAs in these wards. The City provided a fair amount of statistics explaining why the by-law should be supported. At times the info the City provided was suspect and the discussion became quite heated. This will likely be passed by Council.

### **Rundle School**

Liz has heard a number of rumors floating around the community regarding Rundle School. The CA is aware that the school will be sold when Rundle completes construction of a new facility at another location. There has been nothing confirmed about who might be interested in buying the property or what use the new owner may have for it. There are some restrictions on that property including that it is currently not zoned for residential use. The green space is municipal reserve and cannot be developed (a large utility corridor under it would make that difficult anyways) and

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currently vehicle traffic is not permitted to access the site off of 12<sup>th</sup> Ave. The CA will update the community as more concrete information becomes available.

## **AGM Date**

Liz will put this in the President's report for the newsletter – are we agreed on the 22<sup>nd</sup> of June?