

ST. ANDREWS HEIGHTS COMMUNITY ASSOCIATION

2504 13 Ave. N.W., Calgary, AB. T2N 1L8



Annual General Meeting Monday 2014 June 22 Minutes & Associated Reports

Quorum was established with 56 members in good standing signed in against the May 2015 Community Association Membership list (sign-in sheets attached) including the Board members noted below. Ultimately 64 members in good standing are registered as attending. In addition to members there were 3 guests: Brenda Annala City Neighbourhood Partnership Coordinator and Carol Armes and Dale Caikins from the Ward 7 Office. Three other residents also signed in who were not on the current Association Membership list.

Board Members:

Present: Ken Zdunich (Treasurer), Lea Meadows (Secretary), Michael Fuchs (VP Facilities), Kevin Noakes (VP Sports), Julia Stadnyk (VP Residential Planning), Liz Murray (VP Non-residential Planning), Jacques Gendron (President)
Regrets: Jeff Schaefer (Past President)

The meeting was brought to order at 19:07.

Introductions:

Jacques Gendron welcomed those in attendance, introduced the other board members, and thanked all the volunteers who have contributed to the community over the past year. He introduced and welcomed from the City of Calgary representing the office of Councillor D. Farrell Carol Armes and Dale Caikins and Brenda Annala, Neighbourhood Partnership Coordinator.

Time with Councillor Farrell's Representatives

As Ms. Armes and Mr. Caikins had another obligation, the agenda was revised to provide the attendees time for conversation with these representatives. They noted that the issue of secondary suites would come before Council on June 29th. Council previously reached an agreement in principle to move forward on this issue. They are expecting a variety of amendments to the proposed bylaws and expect that a bylaw permitting secondary suites (in-home, garden and alley residences) as a discretionary use in Wards 7, 8, 9 and 11 will be passed.

Question: Jean Woeller: What will trigger discretionary use?

Answer: It is likely that the current permitted use (basement suites) will become discretionary as garden and alley suites are presently i.e. that there will be a review by The City and the community of all proposed secondary suites.

Question: Karen Goodrich: Will there be a limit to the number of cars that can be associated with a property that has a secondary suite?

Answer: There are no limits now to the number of residents (and thus vehicles) for single family dwellings that are not divided. A home owner could rent out space in their home whether it is divided into suites or not. There will be no change to that when a property has secondary suites.

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Question: [name unspecified]: Is this a 'done deal?'

Answer: Yes.

Question: Gitte Julien: What is going to be done about crossing Crowchild Trail to get our children safely to school? There is no crossing which is bike/stroller friendly. It is dangerous. I have called everyone and nobody takes responsibility.

Answer: It is a huge priority for Councillor Farrell for Calgary to be a walkable city.

Question: [Dale Cole]: What is happening about Crowchild?

Answer: Liz Murray: I will cover this in greater detail in my report as VP Non-residential Planning. One of the Councillor's representatives said that Councillor Farrell is a huge supporter of protecting communities and that Calgary is not all about cars. It was her motion that stopped the last Crowchild redevelopment plan.

The Councillor's representatives left business cards and encouraged residents to contact them directly with their questions or concerns. Mr. Gendron thanked Councillor Farrell's representatives and they left.

Minutes of the 2014 AGM

Copies of the 2014 AGM draft minutes have been previously posted on the SAH website. Physical copies were circulated at this time.

Motion: To approve the 2014 AGM Minutes.

Moved: Liz Murray

Seconded: Al Rasmuson.

Passed with 2 abstentions.

Board Member Reports

Explanatory Note: Where the name of the person speaking has not been referenced, it is the Board Officer responsible for the report being presented.

Treasurer Ken Zdunich

In addition to the report attached:

Question: Kevin Noakes: Is there any disposable income?

Answer: We have money in our cash account as a float to ensure we can pay our bills before sufficient revenue is in the account to pay those bills. We set budgets and priorities as we can in consideration of what revenues we anticipate.

Question: [name unspecified]: How much money do we have?

Answer: Pointed to "Total Liabilities and fund balances" on the slide.

Comment: Al Rasmuson: The replacement fund is restricted in use.

Answer: We will be talking with our FCC auditor about this. Since we ensure that the building is properly maintained, there is no anticipated need to replace this building.

Motion: That the Treasurer's report is accepted.

Moved: Ken Zdunich

Seconded: Liz Murray

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Passed with 1 abstention.

Motion: that the St Andrews Heights Community Association appoint an Auditor from the Federation of Calgary Communities for the fiscal year end March 31, 2016

Moved: Ken Zdunich

Seconded Meredith Simms

Passed unanimously.

Facilities Michael Fuchs

In addition to the report attached:

- We didn't anticipate having to replace the approximately 25 year old floor polisher.
- We replaced the residential weight shed with an industrial weight shed. This will last much longer.
- The lights have been replaced; they are now providing better light and are more energy efficient.

Question: Nik Rasula: Can we use the shed for the nets?

Answer: Yes

Motion: That the Facilities report is accepted.

Moved: Nancy Townsend

Seconded: Jack Woodland

Passed unanimously.

Sports Kevin Noakes

In addition to the report attached:

Question: Leigh Blakely: Given the number of U 6's this year will not we have an increase in U 8's coming up and so will be able to field a team at that level?

Answer: I thought that last year when we had almost the same situation. However parents seem to be registering with other communities where their children are going to school and where their friends are.

Question: Ebba Kurz: Other communities enrollment closes before ours is even open.

Can we change the time of SAH registration for soccer?

Answer: We will be looking at this in November to open registration sooner.

Question: Ebba Kurz: Is there a better way to advertise?

Answer: It is in the newsletter and on the Website.

There was then some general discussion about using the email distribution list generated from the Membership drive where members could choose to sign agreement that their email address can be used for community information. Mr. Noakes will explore using that email distribution list as an alternate advertising strategy.

Motion: That the Sports Report is accepted.

Moved: Kevin Noakes

Seconded: Liz Murray

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Point of Clarification [Leigh Blakely]: Is approving this report including approving plans to merge SAH soccer activity with University Heights?

Answer: No

Passed unanimously.

Residential Planning – Julia Stadnyk

In addition to the attached report, Ms. Stadnyk provided an overview of the planning review process as it relates to residential properties.

Question: Gitte Julien: Is there any protection plans for properties next door to these construction sites? The City requires protection plans for city trees, but what about protection of our homes, fences and sidewalks?

Answer: Provided by Liz Murray: No. The City has said that any issues regarding the protection of your property are a private civil matter. It is beyond our purview as a Community Association Board to become involved in matters between two community property owners. If you believe that there is an unsafe worksite you can approach the authorities about that.

Comment: Sue Simm: You need to report unsafe environments to keep you and your family safe.

Point of Order: Judy Wark: Can we set aside time after the formal reports for general conversation amongst the attendees? We have a lot of business to get through.

President Gendron: We generally permit these kinds of conversation during the reports. We only have these meetings once a year.

Multiple voices: Can we keep it moving.

Question: Carol Bloor: You comment if the plan is for a higher or larger residence. What happens then?

Answer: We get involved with the developer and the response is usually pretty good. Our input is effective. We will go to the SDAB if necessary. We have done that three times in recent years and been successful.

Question: Dale Cole: What happens after the blue sign goes up?

Answer: We keep our eyes out for the plans and they generally come within a few days or at most a week. We no longer get the detailed Planner's review including where bylaw relaxations are being requested. We now have to ask that of the developer and the planner and hope they are being honest with us.

Motion: That the Residential Planning Report is accepted.

Moved: Jacques Gendron.

Seconded: Nik Rasula

Passed unanimously.

Non Residential Planning Liz Murray

In addition to the attached report:

Question: Meredith Simon: [with regard to Stadium Shopping Centre redevelopment] What about the traffic issues?

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Answer: The City does not have the money to change that intersection except for dual turning lanes.

Comment: [name unclear]: There is no clarity about access to the school, transit stops and rapid transit.

Comment: Al Rasmuson: The City has plans for a bus rapid transit system to the NE. It will pick up at Brentwood, move through West Campus to 16th avenue and then head out to 36 street. The NW Hub study is going to be looking at Brentwood, West Campus to the Foothills.

Comment: Jacques Gendron: We have asked them to look at the impact of each phase of construction/development and its impact on peak access to the area.

Comment: Liz Murray [regarding Crowchild Trail redevelopment] We have been actively involved in defining the process of engagement. We asked for this way of engagement [to include paper surveys.] Please fill them out. This is your chance to have a say in what happens with Crowchild.

Question: Gitte Julien: You have been more involved (speaking to the Board generally); you may know better than us what to say; do you have any advice on what our input should be?

Answer: I believe the City has hired very good consultants for this process. All the neighbouring communities have a place at the table. We talked about different strategies to engage different age groups. That is why a paper survey is one option. You need to say what you want. This is your opportunity.

Question: Jean Woeller: About the bus/walking tours?

Answer: This is to view current state. They are asking what do you want? The City is not showing you what could be as that is not decided. This is your chance for meaningful input.

Comment: Al Rasmuson: [regarding Master Planning at U of C] We have asked for points of consultation with the communities. We expect to have more information in the fall.

Additional Information from Ms. Murray:

- Regarding the Brookfield development, Parkdale has supported it. Believe we can expect to see construction there late 2015- early 2016.
- Regarding the sale of Rundle School: The field and the school are different properties. The field is municipal reserve land for this community. There is a restrictive covenant on the full land permitting no access to 12th avenue. There are major utility conduits under the field. This all limits what can be done on this parcel of land.

Motion: That the Non-residential Planning Report is accepted

Moved: Liz Murray

Seconded: Jacques Gendron.

Passed with one opposed.

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President– Jacques Gendron

In addition to the report attached:

The Board and support volunteers have been very busy; a lot has been going on around the community affecting us during the construction phase and beyond. The year ahead looks equally challenging for those volunteering to act on behalf of SAH. Mr. Gendron has had the opportunity to meet with the Sr. Transportation Planner assigned to be our liaison with all the activity going on around the borders of our community. He has confidence in this planner. By September, the planner expects to be able to provide us the current thinking on how the various developments may cumulatively affect the intersections from 14th street NW through Home Road. We are looking at ways to communicate more frequently, perhaps using the members' email distribution list so that it isn't such a "dump" of information in June.

Motion: That the President's Report is accepted.

Moved: Jacques Gendron

Seconded, Julia Stadnyk

Passed unanimously.

Bylaw amendments Jacques Gendron

The specifics of the proposed bylaw amendments are attached.

Mr. Gendron discussed the review process used by the Board to identify the current proposed amendments. He noted that no one in the community had asked to see the proposed amendments since that notice was published in the May SAH newsletter.

Mr. Gendron said that the intention of the amendments is to align the Bylaws with the practices the Board and Community Association have been using for some years as well as to fill gaps in the Bylaws which could prevent the Board from acting when it needs to (e.g. there was no rule permitting the Board to call a Special Meeting of the Association.) The proposed amendments were then reviewed in two lots; first the proposed Administrative changes were reviewed and discussed. They were then voted on. Then the proposed Governance changes were reviewed and discussed and then voted on.

Administration:

3. Membership: the stated boundaries of SAH were amended to delete reference to University Drive. The eastern boundary is Crowchild Trail.

Motion: That the proposed administrative clauses as amended above be accepted.

Moved: Julia Stadnyk

Seconded; Ken Zdunich

Passed unanimously.

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Governance:

4. Membership Meetings: Ebba Kurz wished to make a friendly amendment noting that the language of “general members in good standing” be used here as well. The attendees were supportive.

Carol Bloor: (d) proposed: That the notice of the meeting includes ‘special written notification’ to the households. The attendees were supportive.

Doug James: the language of (f) could have unintended consequences For example if there is a Board meeting at which the 4th member is suddenly not available but has no intention of stepping down or being unavailable indefinitely, the current language will trigger a special meeting of the Community Association. Those attending were asked could they agree in principle to the intention of the clause to allow the Board to call a special meeting when the Board does not have 4 officers. The attendees were supportive.

Motion: that the Governance clauses be accepted as amended above.

Moved: Sue Simm

Seconded Jan Weir

Passed Unanimously.

Other Reports

Newsletter Sylvia Siemens

In addition to the attached report:

Ms. Siemens expressed her appreciation for the regular community contributors and carriers.

Comment: Ken Zdunich: Other communities have farmed out their newsletter to a commercial printer. Sylvia Siemens does our newsletter for us as a volunteer and it is about SAH, not generic content.

Hall Rental Meredith Simon

In addition to the attached report:

Urged attendees to consider taking on the Hall Rental coordination role. Offered that she and Allan Simon would be pleased to provide orientation and backup to the work.

Question: Ebba Kurz: What is done about the parking in the no parking zone out front the Community Hall?

Answer: All renters are advised to use the lot below the Hall and that it is a no parking zone out front. The Simons call when they see cars illegally parked. Other community residents are encouraged to call when they see cars illegally parked.

Membership Report Jacques Gendron in Gwen Schaefer’s absence.

In addition to the attached report:

SAH has one of the highest percentages of community residents being Community Association members in the City.

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Board Committee Elections/Appointments

Jacques Gendron shared that Jeff Schaefer has asked to be relieved of his responsibilities as Past President including being a signing authority. This position will remain vacant.

All other current Board members are willing to stand for election for another term:

Ken Zdunich – Treasurer

Lea Meadows – Secretary

Michael Fuchs - VP Facilities

Kevin Noakes - VP Sports

Julia Stadnyk - VP Residential Planning

Liz Murray - VP Non-residential Planning

Jacques Gendron - President

There are two additional vacant positions that need to be filled: VP Seniors and VP Communications. Liz Murray provided an overview of these roles.

Nominations were called from the floor for all positions excluding Past President. This call was made three consecutive times. There were no further nominations.

The current Board members were acclaimed in their positions for the coming year with the approval of all those attending.

Neighbourhood Partnership Coordinator Brenda Annala

Brenda Annala has served in this role for almost two years. She is impressed with the SAH Board and this community. Unlike many other communities SAH does not depend on casino funds for its operation. The board and the residents' commitment to their community is impressive.

Motion to Adjourn: Jacques Gendron.

Passed

7. Adjournment. The meeting was adjourned at 2128.

A reception followed.



Attachments

Attachments are included in the order in which they are referenced in the minutes.

1. Sign in Sheets (included in physical files only in SAH Minute book)
2. Treasurer's Report
3. Financial Statements (Audited)
4. Facilities' Report
5. Sports' Report
6. Residential Planning Report & slides
7. Non-residential Planning
8. President's Report
9. Bylaw Amendments
10. Newsletter Report
11. Hall Rental Report
12. Membership Report

Additional materials shown or distributed at the AGM

- a. Treasurer's Handouts
- b. Residential Planning Powerpoint slide

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